



PERRY ACADEMIC BOOSTERS CONSTITUTION AND BYLAWS CREATED MARCH 2015

ARTICLE I- NAME AND ADDRESS

The name of this organization shall be: Perry Academic Booster Club

ADDRESS:

Perry Academic Booster Club

P.O. Box # 126

Perry, Ohio 44081

Email: perryacademicboosters@gmail.com

LOGO:

ARTICLE II- PURPOSE AND GOALS

The purpose and goals of this organization are as follows:

SECTION I: This organization is organized exclusively for charitable purposes to support the academic extracurriculars of the Perry Local School District, under section 501(C) (3) of the Internal Revenue Code of 1954.

In the event that this organization dissolves, all assets will be assigned to the Perry Local Board of Education, or to another charitable organization which benefits the students of Perry Local School District, which shall at the time qualify as an exempt organization under Section 501 (C) (3) of the Internal Revenue Code of 1954, and the assets shall be designated for the above charitable purposes.

SECTION II: The goals will be to assist in raising funds and assisting with events to help support the academic extracurriculars of the Perry Local Schools.

ARTICLE III- MEMBERSHIP

The membership of this organization shall be open to all parents or guardians of students attending the Perry Local School District and to any other individuals interested in the aims and purposes of this organization.

ARTICLE IV- OFFICERS

The officers of this organization shall be:

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. Community Liaison

Any officer must be a parent or guardian of a student currently involved in an academic extracurricular at Perry High or Middle School or any other Perry resident interested in the aims

and purposes of this organization. Officers cannot be married to another officer or have the same residence.

SECTION I: The President shall preside at all meetings of the organization, appoint the committee chairperson and shall be an ex-officio member of all established committees. The President will have the authority to sign checks with the Treasurer for authorized expenditures.

SECTION II: The Vice-President shall assist with all duties of the President and assume all duties of the President in his/her absence.

SECTION III: The Secretary shall keep records and minutes of all meetings and attend to all correspondence. The Secretary shall be the custodian of all official records of the organization and keep a record of all volunteers and networking contacts.

SECTION IV: The Treasurer shall be bonded, and keep an accurate record of all receipts and disbursements, showing each activity separately as well as a complete record of all funds. The Treasurer will receive all funds. All record books shall also be audited by an independent accounting firm whenever there is a change of the Treasurer. The fiscal year of this organization shall be from January 1 through December 31.

SECTION V: The Community Liaison should be responsible for networking with community businesses and establishing and maintaining a database of academic partners.

SECTION VI: The President at the regular February meeting each year shall appoint a nominating committee, of at least three. Nominations may be made from the floor after the report of the committee.

Officers are to be elected in March. The April executive board meetings will be a joint meeting of the old and new officers. New officers will be installed at the close of the May meeting and assume their duties thereafter. A majority vote of voting members present shall constitute a valid election.

Voting members are members who have attended at least 50% of the meetings in the current year calendar and they must be a Perry resident or parent/guardian of a Perry student.

The term of office will be two (2) years, and running from June 1 through May 31. Two officer positions shall be filled each calendar year. To assure continuity on the board, elections will be split to include:

1. President, Treasurer and Community Liaison – with term ending May 31, even years (3-year initial term)
2. Vice-President and Secretary – with term ending May 31, odd years

SECTION VI: A resignation must be presented in writing and read at the first regular meeting following the date of the letter. The vacancy may be filled by a current voting member immediately by nominations from the floor and then voted on by the Executive Board.

In the event an officer finds reason for dismissal of a fellow officer or member (i.e., relating to matters detrimental to the functioning of the booster organization), the matter will be brought to the attention of the Executive Board to discuss further action. Removal from office shall be by majority vote of the remaining members of the Executive Board.

ARTICLE V – MEETINGS

SECTION I: The regular meetings shall be held monthly on the third Monday of the month at 7:00pm. When the third Monday falls on a legal holiday, the meeting shall be held on the following Monday. Any monthly meeting may be cancelled by majority vote of the Executive Board. Meetings will be posted in the district calendar and they are always open to the public. (revised 4/20/15)

SECTION II: The President may call special meetings. Minutes of all special meetings are to be read at the next regular meeting.

SECTION III: A quorum shall consist of those present.

ARTICLE VI- EXECUTIVE BOARD

SECTION I: The Executive Board shall be composed of the officers of the organization (5), and one academic/assistant academic director from grades 7-12 (appointed by high school principal) and high school principal or designee for a total of seven seats. The Executive Board will meet monthly. Any recommendations are to be acted upon by the voting members of the organization at the next regular meeting.

Staff involvement in the conduct of the organization's activities is subject to the approval of the superintendent.

SECTION II: A majority of the Executive Board shall have the authority to spend up to \$500.00 for necessities.

ARTICLE VII- STANDING COMMITTEES

SECTION I: The Executive Board will set up guidelines for each committee. There may be the following committees:

1. Bylaws and Standing Rules
2. Hosted Events / Competitions / Travel
3. T-shirts / materials design and printing
4. Membership / volunteers
5. Fundraising / partnerships

Any additional committees may be appointed as needed.

SECTION II: The President shall appoint all committee chairpersons, and fill any vacancies due to resignation of a chairperson, with the approval of the Executive Board.

ARTICLE VIII- AUTHORITY (Heading Corrected 4/24/15 HLAIII)

SECTION I: The rules contained in Robert's Rules of Order, Revised, shall govern this organization.

SECTION II: No member of this organization shall have the authority to bind this organization in any manner without the recommendation of the Executive Board, and with the approval of the voting membership.

ARTICLE IX- AMENDMENTS

Presenting the amendment in writing may amend this constitution and Bylaws.

At a regular meeting, and again at the next meeting where it must be passed by a two thirds vote of the voting members present. The Constitution and Bylaws shall be reviewed by a Committee appointed by the President every four (4) years.

Training: Officers will receive yearly training from Perry Local Schools CFO on financial management.

Fundraising:

Our organization will submit fundraising plan to the BOE. It will include; purpose, procedure, bookkeeping, accounting funds, agreement that public funds will not be used, minimum of 70% will be spent on district students, district tax ID number will not be used.

Funds will be given to an approved academic group for approved use. Funds will not be approved for an individual student use. Funds cannot be used for wages, salaries, or benefits for any advisor or consultant excepting necessary legal, tax, and audit services that may be approved by the Board. No one may be an employee of the club. (revised 4/20/15)

Revised 4/20/15 REV A